



**PRACTICAL INFORMATION FOR DOCTORAL STUDENTS AND
RESEARCHERS WISHING TO APPLY**

**READ CAREFULLY BEFORE FILLING IN THE APPLICATION FORM FOR A
RESEARCH GRANT AS PART OF THE TWINNING BETWEEN STRASBOURG AND
DRESDEN**

PRESENTATION OF THE GRANT PROGRAMME

Thanks to the twinning between Strasbourg and Dresden, the prospects for academic and scientific cooperation are very relevant and promising.

In order to support and foster this cooperation, the City of Strasbourg has set up a research grant programme to encourage the mobility of doctoral students and postdoctoral and professional researchers affiliated with the University of Strasbourg who would like to conduct research at a research centre in Dresden. Four academic fields have priority upon others. Those are biophysics, biomedicine, robotics and chemistry. However, any new thematic area likely to develop scientific cooperation between research institutes in the two cities will be considered.

*A total budget of **€3,000** is allocated to this grant programme for the academic year **2023/2024**.*

*The **maximum** amount per grant varies according to the length of the stay:*

For stays of up to 2 months: €1,500

For stays of more than 2 months: €3,000

This grant corresponds to a lump-sum amount for the entire stay.

Should the departure be cancelled, the funds will have to be reimbursed in full.

The awarding of research grants is not automatic. It is subject to various criteria assessed by a selection committee headed by the Mayor or her delegate.

The selection committee reserves the right to revise the grant amounts according to any aid received from other organisations, the number of applications received and the length of the applicant's stay. Based on these factors, the selection committee may award lower grants than those stipulated above.



ELIGIBILITY CRITERIA

- Enrolment in a doctoral programme at the University of Strasbourg, for doctoral students
- Affiliation with a research unit falling under the scope of the University of Strasbourg, for postdoctoral or professional researchers
- Holding one of the following degrees:
 - Master or equivalent (leading to a PhD)
 - PhD (for a postdoctoral research position)
- Having language skills consistent with the working language and the research to be conducted in Dresden
- Having established prior contact with a research institute or establishment of higher education in Dresden
- Working on a research project for which the stay in Dresden will provide a substantial amount of added scientific value
- Staying in Dresden for at least one month
- The departure to Germany must take place during the academic year 2022/2023 (latest departure date: 30 June 2023)
The Mayor or her delegate may agree to postpone the mobility project beyond that year, on strictly exceptional grounds. The new departure deadline will then be specified to the applicant.

INELIGIBILITY

- **Previous recipients of a Strasbourg-Dresden research grant** are not allowed to apply a second time.
- **Incomplete applications will not be considered.**

COMPONENTS OF THE APPLICATION FILE

1. The APPLICATION FORM, duly filled in

The application form may be obtained:

- either from the **Direction des Relations Européennes et Internationales** (Department of European and International Relations) of City and Eurometropolis of Strasbourg (Email: carine.huck@strasbourg.eu ; Tel: +33 (0)3 68 98 74 17)
- or from the **Master Physique – Physique Cellulaire** (Master in Physics - Cell Physics Programme) of the University of Strasbourg (Email: riveline@unistra.fr).

2. The applicant's CURRICULUM VITAE



3. **The applicant's RESEARCH STATEMENT** (1 to 2 pages). *In the research statement, the applicant presents his or her research project, as well as the studies or research undertaken up until the present time and motivating the applicant to go to Dresden.*
4. The **SCHEDULE OF RESEARCH** planned in the host structure.
5. Where relevant, the applicant's **LIST OF PUBLICATIONS**
6. A **STATEMENT FROM THE HOST STRUCTURE** in Dresden referring to the applicant's research project and confirming that a position is offered.
7. **PROOF OF ENROLMENT** in a doctoral programme at the University of Strasbourg / or a copy of the doctoral contract / or a copy of the contract of employment.
8. A **LETTER OF ACCEPTANCE from the leader of the research team** to which the doctoral student or researcher belongs.
9. A **LETTER OF COMMITMENT from the applicant** promising to reimburse the funds if the trip to Dresden does not take place (see Appendix 1).
10. A **SOLEMN DECLARATION INDICATING ANY OTHER AID (SCHOLARSHIPS AND/OR GRANTS)** received or requested for this mobility plan (see Appendix 2).
11. A **"RIB" - relevé d'identité bancaire** (bank identity statement) in the applicant's name
 - a. Please add your address to the RIB if your address does not appear on it. This address must be the same as the permanent mailing address indicated on the application form.
 - b. For foreign bank accounts, please indicate the name and address of the bank, as well as the IBAN-SWIFT-BIC codes.

SELECTION PROCESS

The application file must be filled in by the applicant **in French or English**, and then submitted **by email** to the **Direction des Relations Européennes et Internationales (Department of European and International Relations) of the City and Eurometropolis of Strasbourg** at the following address: carine.huck@strasbourg.eu
The application will be checked to ensure that it is complete, an acknowledgement of receipt will be sent to the applicant, and the application will be forwarded to the members of the selection committee.

A selection committee in charge of reviewing the applications received will compile the final list of grant recipients in June 2023. If necessary, this jury may be postponed to a later date by the Mayor or her delegate.

Several criteria will be considered by the selection committee:

- the overall quality of the documents presenting the applicant
- the fit between the mobility plan and the research project



- the applicant's level, as evidenced by his or her previous academic background
- any aid received from other organisations and the length of the stay.

The selection committee will determine the list of applicants selected based on a rating scale applied to all applications identically. It will also determine a wait list, in case any selected applicant decline the grant.

The City of Strasbourg will send a notification letter to each applicant, indicating the selection committee's decision.

SCHEDULE

For the academic year 2023/2024, the provisional schedule is as follows:

- ☐ **Deadline for submission of the applications to the Direction des Relations Européennes et Internationales (Department of European and International Relations) of the City of Strasbourg:** 5th June 2023
- ☐ **Selection** of grant recipients: end of June 2023 (date to be announced later)
- ☐ **Announcement of the results** by the City of Strasbourg: beginning of July 2023 (date to be announced later)
- ☐ **Disbursement of grant funds:** August 2023